

OVERVIEW & SCRUTINY MANAGEMENT COMMISSION AND SELECT COMMITTEE WORK PROGRAMME

| Reference (a) | Subject/purpose (b) | Methodology (c) | Expected outcome (d) | Review Body (e) | Dates (f) | Lead Officer(s)/ Service Area (g) | Portfolio Holder(s) (h) | Comments (h) |
|---------------|--|--|---|-----------------|-------------------------|---|--|---|
| OSMC/09/24 | Accessibility of public transport Review accessibility of public transport in West Berkshire for all residents. | Information supplied by, and questioning of, lead officers, and external partners. | For review. | GSC/SC SC | Start: 19/01/10 End: | Bryan Lyttle - 2638 and Mark Edwards - 2208 Planning & Countryside and Highways & Transport | Councillor Alan Law & Councillor David Betts | Joint work between GSC and SCSC to review accessibility of public transport and contribute to the work on Local Transport Plan 3. Item 68 merged with this item |
| OSMC/09/17 | Capacity of maternity services at the Royal Berkshire Foundation Hospital. Fact finding report to establish the current capacity to meet demand for services. | In meeting review with information supplied by, and questioning of, lead officers. | Monitoring item | HSC | Start: 17/11/10 End: | Chief Executive and Chairman of the Royal Berkshire Hospital. Royal Berkshire Hospital Foundation Trust | Councillor Joe Mooney | Investigation of the reported pressures on the maternity unit. |
| OSMC/ | Delayed discharges from hospital To determine the causes of delayed discharges from hospitals affecting West Berkshire residents. | In meeting review with information supplied by, and questioning of, lead officers. | Investigate ways to improve the current system, and improve patient experience. | HSC | Start: TBC End: | Chief Executive of the Royal Berkshire NHS Trust and Bev Searle - NHS Berkshire West. Royal Berkshire NHS Trust & NHS Berkshire West | Councillor Joe Mooney | |

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| OSMC/10/85 | Investigation deprivation and child poverty in the ten most deprived wards in the District. To investigate what work is being done to tackle deprivation and how this can be applied to improve the quality of life across the District's most deprived wards. | In meeting review with information supplied by, and questioning of, lead officers. | Investigate ways to improve outcomes, and make recommendations to partner agencies. | HSC | Start: 12/10/10 End: | Julia Waldman Children & Young People | Councillor Gordon Lundie | |
| OSMC/09/02 | Performance Report for Level One Indicators To monitor quarterly the performance levels across the Council and to consider, where appropriate, any remedial action. | In meeting review with information supplied by, and questioning of, lead officers. | Monitoring item | OSMC | Start: 14/09/10 End: | Jason Teal - 2102 Policy & Communication | Councillor Anthony Stansfeld | Quarterly item. |
| OSMC/09/04 | Representation of the Council on outside bodies To assess the value of the representation of Councillors on outside bodies | Information supplied by, and questioning of, lead officers, and external partners. | To understand the benefits. | OSMC | Start: End: | Moir Fraser - 2045 Policy & Communication | Councillor Anthony Stansfeld | Will allow a critical evaluation of where Councillors can have most effect when dealing with outside bodies. |
| OSMC/09/58 | Communications Strategy refresh To consider the refresh of the Strategy. | In meeting review with information supplied by, and questioning of, lead officer. | To consider the Strategy and make suggestions for improvement. | OSMC | Start: End: | Keith Ulyatt - 2125 Policy & Communication | Councillor Anthony Stansfeld | Following discussion at OSMC on 28th July 2009 and the item to consider the Place Survey results on 15th September 2009. |
| OSMC/09/67 | West Berkshire Partnership performance report To monitor quarterly the performance levels across the Partnership and to consider, where appropriate, any remedial action. | In meeting review with information supplied by, and questioning of, lead officers and partners via in meeting review | Monitoring item | OSMC | Start: 26/01/10 End: | Sam Shepherd - 3041 Policy & Communication | Councillor Pamela Bale | Quarterly item. |
| OSMC/10/76 | Shared service arrangements To receive further detail on shared services, the work ongoing to review shared service arrangements and progress with the production of a register of shared services. | Information supplied by, and questioning of, lead officer. | To be identified. | OSMC | Start: 29/06/10 End: | Steve Duffin - 2594 Benefits and Exchequer | | As requested by OSMC on 26th January 2010. |

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| OSMC/10/78 | Activities for teenagers To identify the work undertaken and future action planned in the Children and Young People Directorate to improve activities for teenagers, following its identification as the top priority for improvement in the annual resident survey. | Information supplied by, and questioning of, lead officers. | | OSMC | Start: 25/05/10 End: 09/06/11 | Julia Waldman - 2815 Children and Young People | Councillor Gordon Lundie | As requested by OSMC on 2nd March 2010. |
| OSMC/11/102 | Planning Performance Indicator - affordable housing units To explore factors causing this indicator to be reported as red, including the impact of the recession, and the remedial action being taken. | In meeting review with information supplied by, and questioning of, lead officers. | | OSMC | Start: 01/03/11 End: 09/06/11 | Gary Lugg - 2617 Planning and Countryside | Councillor Alan Law | Requested as part of the discussion on the Q2 performance report. |
| OSMC/11/104 | CCTV To review the transfer of the CCTV system to RBWM | In meeting review with information supplied by, and questioning of, lead officers. | | OSMC | Start: 09/06/11 End: | Andy Day - 2459 Policy & Communication | Councillor Anthony Stansfeld | Agreed by OSMC on 010311 |
| OSMC/09/57 | Revenue and capital budget reports To receive the latest period revenue and capital budget reports and consider any areas of concern. | Information supplied by, and questioning of, lead officer via in meeting review | Monitoring item | RMSC | Start: 13/09/10 End: | Andy Walker - 2433 Finance | Councillor Keith Chopping | May lead to areas for in depth review. |
| OSMC/09/63 | Establishment Reports To receive the latest report on the changes to the Council's establishment. | Information supplied by, and questioning of, lead officer via in meeting review | Monitoring item | RMSC | Start: 13/09/10 End: | Robert O'Reilly - 2358 Human Resources | Councillor Anthony Stansfeld | May lead to areas for in depth review. |
| OSMC/11/98 | Legal and Electoral Services Budget To discuss budget pressures within this service area. | In meeting review with information supplied by, and questioning of, lead officers. | | RMSC | Start: End: | David Holling - Legal & Electoral Services | | Requested by RMSC on 14 December 2010. |
| OSMC/11/99 | Highways Asset Management Plan To review the AMP and the highways land contained within it. | In meeting review with information supplied by, and questioning of, lead officers. | | RMSC | Start: End: | Mark Edwards - 2208 Highways & Transport | Councillor David Betts | Requested by RMSC on 14 December 2010. |

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| OSMC/09/37 | Partnership activity in response to the recession. Assessment of the impact of the measures taken by the West Berkshire Partnership to mitigate the local effects of the recession. | Information supplied by, and questioning of, lead officers, and external partners. | Monitoring item | SCSC | Start: End: | Jayne Mills - 2972 Policy & Communication | Councillor Pamela Bale & Councillor Keith Chopping | High profile activity that is very topical that will give visibility to the work that the Council and its partners are doing on behalf of residents and businesses. |
| OSMC/10/83 | School admissions To identify whether the difficulties reported by a number of local authorities with primary school placements had an effect in West Berkshire. | Information supplied by, and questioning of, lead officer via in meeting review | To gain an understanding of the issue. | SCSC | Start: 07/02/11 End: 07/02/11 | Caroline Corcoran - 2030 Education | Councillor Barbara Alexander | Issue discussed 070211. Review to be scheduled. |
| OSMC/10/95 | Big Society To explore the initiative as a way of enabling people and encouraging them to take responsibility for their own communities. | Initial briefing followed by in meeting review. | | SCSC | Start: End: | Andy Day - 2459 Policy & Communication | | Item to be scheduled at a later date once further detail known. Work ongoing at LSP level. |
| OSMC/11/100 | School Academies To review the effect of schools becoming Academies on the capacity of the LEA. | Task group review with information supplied by, and questioning of, lead officers and external partners. | | SCSC | Start: 07/02/11 End: | Ian Pearson - 2729 Education | Councillor Barbara Alexander | Terms of Reference approved by OSMC on 18/01/11 |
| OSMC/10/92 | Integrated Offender Management Programme To review how the Council can support the Integrated Offender Management Programme in the future. | Update provided by Chairman of work being presented to the Safer Communities Partnership on 13/12/10. | | SSC | Start: 06/12/10 End: | Susan Powell - 264703 Policy and Communication | Councillor Anthony Stansfeld | |